

## PTC Project Report – June 2024

Date	12-06-24	Project Name	Poverty Truth Commission	Lead Manager	Andrea Beacham (OND)
Period covering	April & May 2024	Project Manager	James Lander	Sponsor	Kristian Tomblin (ICB)
RAG status					
	<b>Schedule</b> – need to extend 3 months until Dec 2025				
	<b>Cost</b>				
	<b>Support / Governance</b>				
	<b>Evaluation / reflection</b> – external evaluation has been delayed, currently securing partner				
	<b>Recruitment</b> – ideally have 12-15 community commissioners (currently 9)				
	<b>Community Commissioners</b>				
	<b>Launch event</b>				
	<b>Full Commission</b>				
Purpose					
<p><b>Objective 1:</b> Communities, civic/business partners and decision-makers have a better understanding of the impact and root causes of poverty in Ilfracombe based on local lived experience</p> <p><b>Objective 2:</b> Participants with lived experience of poverty have an active role in decision-making, through inclusive and participatory processes, recognising them as key contributors to tackling poverty in Ilfracombe</p> <p><b>Objective 3:</b> Civic/business leaders and lived experience participants work in partnership to bring about positive social change by identifying their collective goals, engaging in learning and taking action to bring about change to services, policy and the local community</p> <p><b>Objective 4:</b> Commissioners develop a shared understanding of their sphere of influence and barriers to change</p>					
Key deliverables and achievements in reporting period					
<p><b>Support / Governance</b></p> <ul style="list-style-type: none"> <li>• Caz Turner (Landmark theatres) has joined facilitation team to support Community Commissioners to share their experiences at launch event</li> <li>• Devon Mental Alliance counsellor from <a href="#">Improving Lives Plymouth</a> (charity) to provide phone support post session (4-5pm) and in-person support at the launch event (group debrief and 1-2-1 as needed)</li> <li>• ICB (Sara Wright) have offered monthly supervision for facilitators</li> <li>• One Ilfracombe support officer to undertake administrative tasks</li> <li>• Steering group meet every 4 weeks <ul style="list-style-type: none"> <li>○ Setting up facilitation / evaluation groups to support design of commission sessions/learning</li> </ul> </li> <li>• Project manager / Lead Manager meet weekly</li> <li>• Andrea/James attended Poverty Truth Network’s annual facilitators gathering to meet other PTC facilitators</li> </ul>					

### **Evaluation/reflection**

- Secured funding from One Northern Devon to support an external evaluation by Devon Communities Foundation (manage / co-supervision) and Exeter University (researcher, co-supervision, creating a funding proposal)
- Evaluation group to be setup, working closely with facilitation group to ensure participatory approach
- Continuing to collect post session feedback via an online survey from community commissioners
- Prof. Katrina Wyatt (Exeter University) delivering reflection sections with facilitators (Mary & James)

### **Recruitment**

- Struggling to recruit more Community commissioners
  - 9 participants - started with 12
  - 3 have left (homelessness – moving out of area to be rehomed; family duties; interpersonal disagreement; calmer/participatory environment
  - Ideally want 12-15 participants
  - To increase group diversity, we could benefit from recruiting ethnic minorities (currently 0), young people (currently 1) and 65+ (currently 0).
- Currently recruiting 12-15 civic/business leaders based on Community commissioner requests

### **Community commissioners (lived experience)**

- Continue to meet every other Thursday 1100-1400 to articulate stories, explore presentation and learn/practice communication skills
- Exploring potential to capture stories on video/audio
- Free media training workshop (1hr) offered by Church Action on Poverty
- Opportunity to meet other community commissioners 9-11th Oct annual PTN community commissioner gathering

### **Launch event**

- Booked for Sept 26<sup>th</sup> 2024 @Landmark theatre, Pavillion room
- Up to 80 attendees will be invited – 40 civic/business leaders, 40 Community commissioners incl. friends/family support
- Securing quotes for capturing event on video
- Creating invites – Local artist (Alison Rowe) / Community Commissioners have also offered to create artwork.

### **Full Commission (Oct 2024- Oct 2025)**

- Full commission dates tbc (Monthly meetings for 12 months + additional themed co-design groups approx. twice monthly in months 6-12)
- Venue(s) tbc
- Facilitation working group to be setup for planning sessions

### **Key deliverables and achievements planned in next reporting period**

**Support/Governance:** setup facilitation / evaluation group

**Evaluation:** Evaluation partner agreement and evaluation framework, proposal for further funding

<b>Recruitment:</b> recruited additional community commissioners and contacted potential civic/business leaders				
<b>Preparing Community Commissioners:</b> Finalised stories that participants want to share and how they will share them at launch event. Moving into rehearsal				
<b>Launch event:</b> Sent invites for event and confirming attendees				
<b>Full Commission:</b> Dates & venue booked. Facilitation/ evaluation groups preparing session plans				
Key risks and issues and mitigations in place (see <a href="#">risk &amp; issues log</a> for further information and responses)				
Issues		Mitigations in place/ planned		
<p>Impacting on emotional wellbeing/MH of the facilitation team – no emotional support</p> <ul style="list-style-type: none"> <li>Hard to hear stories of suffering (and feel powerless to help)</li> <li>Bump into participants when out of work (live in the same town)</li> </ul>		<ul style="list-style-type: none"> <li>Internal team meeting to discuss how we can support each other/ what we can do differently?</li> <li>Focused meeting with lived experience group to set boundaries for 'out of work' scenarios e.g. confidentiality/privacy</li> </ul>		
2 participants with lived experience have left group (9 of 12 remain – 1 other left due to eviction and leaving Ilfracombe)		<ul style="list-style-type: none"> <li>Use feedback to aid improvement - Facilitator agreement to ensure a calm/participatory environment (reduce intensity)</li> <li>Continue recruitment</li> </ul>		
Risks		Mitigations in place/ planned		
No facilitation resources/session plans from Poverty Truth Network		<ul style="list-style-type: none"> <li>Facilitation group will create workshop plans &amp; resources (Low capacity may affect quality)</li> </ul>		
Key deliverable milestones		Date required	Date completed	Status
Create evaluation framework		29-6-24		Delayed
Recruit 12-15 lived experience / civic & business leaders		29-2-24		At risk
Opening event		26-9-24		On track
Commissioners have shared understanding of lived experience of poverty, the system		20-12-24		Not due
Commission has agreed shared values, priorities		30-2-25		Not due
Task groups co-design solutions		30-08-25		Not due
Embed phase		30-11-25		Not due
Closing event		30-11-25		Not due