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Meeting notes:

- **Meeting Attendance Issues:**
 - Marie, Andrea, and James discussed the low attendance at the meeting, noting that many invitees were on holiday or had not responded. They observed that this issue had occurred previously, where people were unaware of the meeting. James mentioned that 16 people had not responded, and only two had accepted the invite. They decided to reschedule the meeting and ensure better communication for the next one, including reaching out to invitees beforehand to confirm attendance.
 - **Rescheduling Plan:** Marie suggested rescheduling the meeting for May 20th, making it an in-person meeting to ensure better engagement. They planned to extend the meeting duration and involve more members in the discussion. James emphasized the need for the secretariat to reach out to people beforehand to remind them of the meeting and confirm their attendance.
- **Joint Forward Plan / Lottery CD Programme:**
 - **Programme Priorities:** Marie updated Andrea on the programme, emphasizing the need to set priorities for the boards. They discussed the importance of aligning these priorities with the joint forward plan overall objectives. The main priorities include community development, hidden voices, and the alliance plus investment planning.
 - **Loneliness Report:** Marie highlighted the significance of the loneliness report and the National Office of Statistics report. She suggested pushing the loneliness report to the board and the Chair of Chairs as one of the overarching KPIs for both programs, aiming to reduce loneliness in the community.
 - **Operational Integration:** Marie mentioned the integration of operational aspects, ensuring that the programme serves as a conduit between different boards. This integration aims to enhance the effectiveness of the programme and align it with the overall objectives of the joint forward plan.
- **Concerns About NHS Funding:**
 - **NHS Funding Concerns:** Andrea expressed concerns about the NHS's current focus on critical patient safety work, which might lead to reduced support for community work.
 - **Community Work Importance:** Andrea emphasized the importance of shoring up the role of the ONE Communities to demonstrate their value. She suggested that even if they are not asking for money from the NHS, they need to ensure that the NHS does not pull back support for community initiatives, such as placing community-orientated workers like James back into patient-facing roles.
 - **Evidence of Value:** Andrea discussed the need to evidence the value of community work to secure continued support. She mentioned a report by Carnell Farrar that looked at prevention activities and their impact, suggesting that similar evidence could be used to demonstrate the value of community initiatives.

- **Challenges in Proving Impact:** Marie and Andrea discussed the challenges of proving the impact of their work, especially in the current funding climate. They emphasized the importance of tangible evidence and the need for strategic learning.
 - **Proving Impact:** Marie and Andrea discussed the challenges of proving the impact of their work, especially in the current funding climate. They emphasized the importance of having tangible evidence to demonstrate the effectiveness of their initiatives.
 - **Strategic Learning:** Marie highlighted the need for strategic learning to plan for the future and ensure that their initiatives are making a measurable impact. They discussed the importance of having a clear evaluation and impact plan to present to potential funders and stakeholders.
 - **Evaluation Funding:** Marie mentioned that there is still £5000 available for evaluation, which could be used to gather evidence and demonstrate the impact of their work. They discussed the need to balance doing the work and evaluating it to provide tangible proof of their initiatives' effectiveness.
- **Ilfracombe Task Group Success:** Marie highlighted the success of the Ilfracombe Task Group and the Poverty Truth initiative, noting that people are listening and understanding the issues, but funding remains a challenge.
 - **Task Group Success:** Marie highlighted the success of the Ilfracombe Task Group and the Poverty Truth initiative, noting that people are listening and understanding the issues. She mentioned that these initiatives have changed the conversation around the board table, demonstrating their impact.
 - **Funding Challenges:** Despite the success of the Ilfracombe Task Group and the Poverty Truth initiative, Marie noted that funding remains a significant challenge. They need to find ways to secure continued support and investment for these initiatives to sustain their impact.
- **Strategic and Operational Planning:** Andrea shared insights from a conversation with David Ralf about the military's approach to strategic and operational planning. They discussed how this approach could be applied to their work to clarify priorities and actions.
 - **Military Planning Insights:** Andrea shared insights from a conversation with David about the military's approach to strategic and operational planning. She explained that the military separates strategic, operational, and tactical levels, which could help clarify their priorities and actions.
 - **Application to Work:** They discussed how the military's approach could be applied to their work. By defining strategic goals, translating them into operational plans, and then determining tactical actions, they could create a clearer and more effective framework for their initiatives.
 - **Operational Design:** Andrea provided an example of how the police use this approach to develop a perception of safety. They discussed how a similar operational design could be used to strengthen communities, focusing on what makes strong communities and how to achieve that operationally.
- **Engagement with Potential Investors:** James emphasized the need to engage with potential investors to understand their priorities and align their work accordingly. They discussed the importance of measuring specific outcomes to secure funding.
 - **Investor Engagement:** James emphasized the need to engage with potential investors to understand their priorities and align their work accordingly. He

suggested that everyone in the group should be involved in talking to potential investors and gathering their requirements.

- **Outcome Measurement:** They discussed the importance of measuring specific outcomes to secure funding. James mentioned that they need to identify what potential investors want to see in terms of results and ensure that they can provide that evidence.
- **Repurposing Resources:** James suggested repurposing some of their resources to focus on stakeholder engagement and outcome measurement. This could involve creating surveys, running focus groups, and conducting interviews to gather the necessary data to present to potential investors.
- **Future Planning and Workshops:** Marie, Andrea, and James agreed to hold an in-person meeting on May 20th to discuss their strategic plan and engage with members. They also planned to involve evaluators to help with stakeholder engagement.
 - **In-Person Meeting:** Marie, Andrea, and James agreed to hold an in-person meeting on May 20th to discuss their strategic plan and engage with members. They planned to extend the meeting duration and involve more members in the discussion.
 - **Evaluator Involvement:** They planned to involve evaluators to help with stakeholder engagement. This would include gathering feedback from stakeholders and understanding their investment priorities to inform their strategic plan.
 - **Agenda Planning:** Marie suggested updating the agenda for the May 20th meeting to include a section for members to come up with a tactical plan. They aimed to ensure that the meeting would be productive and focused on key priorities and actions.
- **Sustainability and Funding:** Marie and Andrea discussed the importance of creating a sustainability plan for their community work. They planned to engage with stakeholders during the North Devon Futures strategy day to understand their investment priorities.

Follow-up tasks:

- **Meeting Rescheduling:** Forward the invite for the 20th of May to Izzy, for 1400-1600, at Queen's House. (Marie)
- **Invite List Update:** Send a list of the people being invited to the next meeting to Marie for verification. (Izzy)
- **Agenda Update:** Update the agenda for the next meeting to include a section for a tactical plan discussion. (Marie)
- **Stakeholder Engagement:** Discuss with Clarity the possibility of creating a stakeholder engagement plan to identify potential investors' priorities. (James)
- **Strategy Day Workshop:** Suggest to Pete that the strategy day includes a workshop on the sustainability plan for strong communities. (Marie)